

City of Medora
Draft Minutes of Regular Meeting
April 2, 2024
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Derwin Zuroff, Jodi Johnson, Tracy Sexton, Administrator Anna Moe, City Attorney Sandra Kuntz and City Engineer Shannon Hewson.

Minutes from the March 5, 2024 were reviewed. Zuroff moved to approve the minutes from the March 5, 2024, Sexton seconded. Motion passed unanimously.

Department Reports

City Engineer Shannon Hewson – A written report was provided.

City Attorney Sandra Kuntz – Attorney Kuntz addressed the city council with the first reading of the of the updated zoning ordinances.

Zuroff moved to approve the first reading of the zoning ordinance updates, Ellison seconded. Motion passed unanimously.

Ambulance Report- A written report was not provided.

Police Report – A written report was provided.

Public Works Report – A written report was provided.

MCC Report- no report

City Auditor's Report – A written report was provided. Moe presented to the council the CDs at BMO are up for renewal. Sexton made a motion to close and open a 13-month CD with BMO, renew the CD investment with BMO and Bravera Bank and roll over all funds, Zuroff seconded. Motion passed unanimously.

Zuroff moved to approve Navarre Head as Building Maintenance/Event Coordinator, Johnson seconded. Motion passed unanimously.

Ellison moved to approve Flay Day Parade on June 14th; Johnson seconded. Motion passed unanimously.

Council gave Moe permission to work with G&G Garbage for the cardboard recycling.

Old Business

Theodore Roosevelt Presidential Library Foundation (TRPLF) –

Amy McCann presented an update on the progress on the TRPL.

New Business

Living Local Medora App-

Christi Muggerud-Schmitz presented the benefits of utilizing the Living Local app. There is no cost to the city for three years. Sexton moved to approve the Living Local Medora App, Moe can sign the agreement, Johnson seconded. Motion passed unanimously.

NDWF – Fee Reduction Request

Ellison moved to approve waive the fee, Zuroff seconded. Motion passed unanimously.

Application for Restricted Event Permit – Bar X Ranch

Zuroff moved to approve the application as submitted, Sexton seconded. Motion passed unanimously.

Gaming Site Authorization – Fort Abraham Lincoln Foundation

Sexton moved to approve the Fort Abraham Lincoln Foundation application as submitted, Zuroff seconded. Motion passed unanimously.

Gaming Site Authorization – Dunn County Fair Association

Sexton moved to approve the Dunn County Fair Association application as submitted, Zuroff seconded. Motion passed unanimously.

Miscellaneous Business

Ellison approached the subject of Preserve American Signs and informed the council that a number of signs are in a need of replacement. Ellison will evaluate each sign and provide a recommendation as to which signs need to be replaced.

Sexton relayed to the city council the pool manager and three lifeguards will be returning for another season.

Financial Statements

CL 8655	3357	354	SOUTHWESTERN DISTRICT HEALTH UNIT	25.00
CL 8659	3358	352	SOUTHWEST WATER AUTHORITY	2900.37
CL 8641	19691	886	Anna Moe	281.40
CL 8652	19692	35	BERGER ELECTRIC, INC.	589.13
CL 8640	19693	933	BOBCAT OF MANDAN	199.18
CL 8637	19694	73	CHILLER SYSTEMS, INC	94.83
CL 8650	19695	99	DAKOTA DUST-TEX, INC.	201.10
CL 8644	19696	934	DAVE'S QUALITY CARPET CARE	225.00
CL 8638	19697	135	FARMERS UNION	2275.00
CL 8660	19697	135	FARMERS UNION	3074.00
CL 8648	19698	858	FAST INITIAL RESPONSE SYSTEMS & TRAINING	175.51
CL 8646	19699	791	FIRST STATE BANK	2203.60

CL 8645	19700	897	GS Publishing, LLC	513.30
CL 8653	19701	169	ITD	67.85
CL 8647	19702	935	IVY MAUS	281.40
CL 8651	19703	557	Legal Edge Solutions, PLLC	3465.00
CL 8642	19704	223	MEDORA CONVENIENCE & LIQUORS	69.99
CL 8656	19705	613	MENARDS-DICKINSON	111.93
CL 8657	19706	908	PATRIOT FIRE & SAFETY INC.	2392.38
CL 8649	19707	936	ROD WOLF	1200.00
CL 8643	19708	346	SHERWIN WILLIAMS	157.45
CL 8636	19709	906	Superior Water Treatment	9.00
CL 8639	19710	378	THEODORE ROOSEVELT MEDORA FDTN	2190.84
-87203	FIT		EFTPS	4170.18
-87191	DEFERRED COMP		NDPERS DEFERRED COMP DEP	312.50
-87190	DEFERRED COMP		NDPERS DEFERRED COMP DEP	312.50
-87188	DENTAL INSURANC		AMERITAS	1132.80
-87187	GROUP TERM LIFE		NDPERS HEALTH	12126.50
-87186	FIT		EFTPS	6612.74
-87177	AFLAC2		AFLAC	211.16
-87169	FIT		EFTPS	3419.26
-87168	VISION INSURANC		FIDELITY SECURITY LIFE (134.70

19657-19661, 19683-19690, 87170-87176, 87192-87202, 87204-87211 Payroll for March \$49,573.28.

Payroll, Claim Vouchers, Financials – review and approval. Johnson made a motion for approval of the financials, Ellison seconded. Motion passed unanimously.

Deadline for Zoning Applications are Friday, April 5, 2024 @ 12:00pm, Zoning meeting on Tuesday, April 16, 2024 @ 6:00pm. Deadline for Council agenda items Friday, May 3, 2024 @ 12:00pm, Next Council Meeting Tuesday, May 7, 2024 @ 6:00pm.

Zuroff moved the meeting to be adjourned at 7:05pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Anna Moe, City Auditor