

City of Medora
Draft Minutes of Regular Meeting
March 5, 2024
(Subject to Council review and approval)

Meeting was called to order at 6:03pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Derwin Zuroff, Jodi Johnson, Administrator Anna Moe, and City Attorney Sandra Kuntz. Council member Tracy Sexton attended by phoning into the meeting. City Engineer Shannon Hewson was absent.

Minutes from the February 6, 2024, February 16, 2024 Special Meeting, and February 28, 2024 Special Meeting were reviewed. Zuroff moved to approve the minutes from the February 6, 2024, February 16, 2024 Special Meeting, and February 28, 2024, Johnson seconded. Motion passed unanimously.

Department Reports

City Engineer Shannon Hewson – A written report was provided.

City Attorney Sandra Kuntz – Attorney Kuntz addressed the city council about updating zoning ordinances.

Ambulance Report- A written report was provided.

Police Report – A written report was provided.

Public Works Report – A written report was provided.

MCC Report- The council accepted Gabriel Wyckoff's resignation.

City Auditor's Report – A written report was provided.

Old Business

Theodore Roosevelt Presidential Library Foundation (TRPLF) –

Amy McCann presented an update on the progress on the TRPL.

City Webpage

Moe recommended to the council GovCard for the website provider.

Ellison moved to approve GovCard for the website provider, Johnson seconded. Motion passed unanimously.

New Business

TRMF - Western Heritage Infrastructure Service

Clarence Sitter representing TRMF in conjunction with Burian and Associates presented an overview of the expansion west of the Little Missouri Bridge that included support from the city

for water and sewer needs involving the future project. The committee was devised between Zuroff, Ellison, Beach, City Engineer Shannon Hewson and Jason Grzadzieleski from North Dakota Rural Water Systems Association to discuss feasible with the project between the city and TRMF needs.

Johnson moved to establish the committee, Sexton seconded. Motion passed unanimously.

Dakota Cowboy Poetry Gathering – Fee Reduction Request

Ellison moved to approve the fee reduction request, Johnson seconded. Motion passed unanimously.

Miscellaneous Business

Council was made aware of the improvements to the offices via new flooring it was decided due to the high cost of estimates to seek bids from other retailers.

Zuroff moved to approve to move forward with microphone and speakers in the Roosevelt Room not to exceed \$6500, Sexton seconded. Motion passed unanimously.

Johnson moved to approve the new flooring in the offices pending the selection of a cost effective retailer, Zuroff seconded. Motion passed unanimously.

Financial Statements

CL 8584	3347	286	ONE CALL CONCEPTS	1.30
CL 8597	3348	330	ROUGH RIDER ELECTRIC COOP, INC	2292.94
CL 8593	3349	352	SOUTHWEST WATER AUTHORITY	3239.44
CL 8585	3350	354	SOUTHWESTERN DISTRICT HEALTH UNIT	25.00
CL 8599	5427	330	ROUGH RIDER ELECTRIC COOP, INC	37.00
CL 8594	19646	33	BELFIELD AUTO SUPPLY, INC	540.26
CL 8586	19647	921	Brosz Engineering, Inc.	20115.00
CL 8595	19648	169	ITD	78.00
CL 8596	19649	330	ROUGH RIDER ELECTRIC COOP, INC	1839.00
CL 8598	19649	330	ROUGH RIDER ELECTRIC COOP, INC	938.17
CL 8589	19650	352	SOUTHWEST WATER AUTHORITY	57.28
CL 8588	19651	906	Superior Water Treatment	45.00
CL 8587	19652	689	WEST DAKOTA VET CLINIC INC.	188.57
CL 8600	19653	871	RTC Networks	779.66
CL 8602	-99979	274	NORTH DAKOTA TAX COMMISSIONER	433.91
CL 8608	-99978	523	AT&T Mobility	518.10
CL 8622	-99977	352	SOUTHWEST WATER AUTHORITY	57.28
CL 8616	3351	903	City of Dickinson	187.60
CL 8615	3352	286	ONE CALL CONCEPTS	1.30
CL 8631	3353	305	PUMP SYSTEMS LLC	85.15
CL 8625	3354	330	ROUGH RIDER ELECTRIC COOP, INC	2365.82
CL 8627	3355	352	SOUTHWEST WATER AUTHORITY	3147.50

CL 8617	3356	354	SOUTHWESTERN DISTRICT HEALTH UNIT	25.00
CL 8624	5428	330	ROUGH RIDER ELECTRIC COOP, INC	36.00
CL 8620	19662	33	BELFIELD AUTO SUPPLY, INC	156.09
CL 8611	19663	50	BLACK MOUNTAIN SOFTWARE, INC.	900.00
CL 8621	19664	921	Brosz Engineering, Inc.	1947.50
CL 8609	19665	884	CHOICE INSURANCE	229.00
CL 8606	19666	99	DAKOTA DUST-TEX, INC.	201.10
CL 8601	19667	600	Dell Beach	66.00
CL 8612	19668	135	FARMERS UNION	6520.65
CL 8613	19669	791	FIRST STATE BANK	2594.48
CL 8604	19670	897	GS Publishing, LLC	387.80
CL 8628	19671	557	Legal Edge Solutions, PLLC	3075.00
CL 8619	19672	226	MID-AMERICAN RESEARCH CHEMICAL	536.31
CL 8610	19673	268	NEWBY'S ACE HARDWARE	103.02
CL 8629	19674	932	Paul Emmett	606.67
CL 8618	19675	305	PUMP SYSTEMS LLC	277.69
CL 8623	19676	330	ROUGH RIDER ELECTRIC COOP, INC	1675.00
CL 8626	19676	330	ROUGH RIDER ELECTRIC COOP, INC	895.06
CL 8605	19677	505	Southwest Narcotics Task Force	8000.00
CL 8614	19678	364	STEIN'S, INC	945.06
CL 8607	19679	555	Total Safety U.S., Inc.	519.90
CL 8603	19680	689	WEST DAKOTA VET CLINIC INC.	87.56
CL 8634	19681	226	MID-AMERICAN RESEARCH CHEMICAL	301.64
CL 8633	19682	871	RTC Networks	773.65
-87234	FIT	EFTPS		4017.50
-87233	DEFERRED COMP	NDPERS DEFERRED COMP DEP		312.50
-87219	NDPERS RETIRE	NDPERS RETIREMENT		2861.44
-87218	NDPERS RETIRMEN	NDPERS		2763.94
-87217	DEFERRED COMP	NDPERS DEFERRED COMP DEP		312.50
-87216	FIT	EFTPS		4352.69
-87215	AFLAC2	AFLAC		211.16
-87214	DENTAL INSURANC	AMERITAS		1132.80
-87213	VISION INSURANC	FIDELITY SECURITY LIFE		121.96
-87212	GROUP TERM LIFE	NDPERS HEALTH		12126.50

19624-19625, 19654-19656, 87235-87240, 87223-87232 Payroll for February \$30,327.00.

Payroll, Claim Vouchers, Financials – review and approval. Ellison made a motion for approval of the financials, Sexton refrained from voting, Johnson seconded. Motion passed unanimously.

Deadline for Zoning Applications are Friday, March 8, 2024 @ 12:00pm, Zoning meeting on Tuesday March 19, 2024 @ 6:00pm. Deadline for Council agenda items Thursday, March 28, 2024 @ 12:00pm, Next Council Meeting Tuesday, April 2, 2024 @ 6:00pm. Board of Equalization Meeting- Tuesday, April 2, 2024 @ 5:00pm

Zuroff moved the meeting to be adjourned at 7:35pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Anna Moe, City Auditor